

Colegio Interamericano Teacher Application Form



Please provide the following information to serve as a basis for considering you as a candidate. You should take into account that the information given is subject to verification by this institution.

I. Personal Information

Last Name		First and Middle Names		
Address				
Telephone	E-mail	Sex	Age	Marital Status
Date of Birth		Place of Birth		Nationality
Passport No.	Date of Issue		Place of Issue	Do you have a work visa?
Time residing in Guatemala			Residence before Guatemala	

II. Family Data

Name of Spouse		Spouse Profession (if your spouse wishes to teach, a separate application is required).		
Names of Children		Age	School Attending	

III. Educational Background (List highest degree first)

University	Place	Start Date	End Date	Diploma/Degree

a. Other Education

Mention any other formal studies:			
University	Place	Start Date	No. of Semester Units *
* Number of semester units of graduate work beyond BA or BS degree (1 quarter unit = 2/3 of a semester unit) or number of semester units beyond MA or MS degree.			



b. Teacher Certification

Jurisdiction	Place (State/Province)	Date Obtained	Preprimary	Primary	Secondary
Subjects	1. 2. 3.				
Placement Files/ Recommendations. My credentials are on file with the following placement office:					

IV. Professional Experience

Professional/teaching experience (do not include substituting). List teaching and/or administrative experience below. Indicate each specific subject taught including any special courses, such as IB, "A" levels or AP. You may attach a separate listing if you believe previous experience is relevant to your application.

Name of Institution		Title or Position	
Address	Date Started	Date Ended	
Immediate Supervisor	Initial Salary	Final Salary	
What did you like best about this job?			
What did you like least about this job?			
What was your greatest success?			
Why did you want to quit this job?			

a. Previous Position

Name of Institution		Title or Position	
Address	Date Started	Date Ended	
Immediate Supervisor	Initial Salary	Final Salary	
What did you like best about this job?			
What did you like least about this job?			
What was your greatest success?			
Why did you want to quit this job?			



b. Prior Position

Name of Institution		Title or Position	
Address	Date Started	Date Ended	
Immediate Supervisor	Initial Salary	Final Salary	
What did you like best about this job?			
What did you like least about this job?			
What was your greatest success?			
Why did you want to quit this job?			

Have you been dismissed from a teaching position before?	YES	NO
How many days of school did you miss this year (for any reason) _____, last year _____, before last year _____.		
May we contact your present supervisor, mentioning that you might wish to explore a position at Colegio Interamericano, and asking for a reference?	YES	NO

V. Other Information

Position Desired	Chronic Ailments	Date Available	Salary Expected
Do you have a relative employed at the school?			
		YES	NO
Name _____ Position _____			

a. Languages

Is your native (first) language English?	YES	NO
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Language		READ	WRITE	SPEAK	TRANSLATE
	Little				
	Regular				
	Perfect				
	Little				
	Regular				
	Perfect				
	Little				
	Regular				
	Perfect				



Please list special skills and coaching/training/leadership experience which might be helpful in our activities or athletic programs:

VI. References

Mention three persons for references

No.	Name	Telephone
1.		
2.		
3.		

I hereby certify that all statements made herein are true and correct to the best of my knowledge, and I authorize investigation of any statement made herein.

Signature

Date

- Note: The school requires the following documents:
- Official Transcripts
 - Photocopies of your degrees and teacher certificates
 - Police release from area and residence
 - Recommendation letters

The applicant should not fill out this space

Starting Date	Salary	Position	Schedule

Recommended by: _____

Comments: _____

Director's Signature

Date